

Part 4 – Standing Committees

I.4.11: Technical Committee Chair

The Technical Committee Chair oversees the National Technical Team, coordinates and oversees Tech Tactics both as standalone events and as part of Parade; supports the Porsche Parade Tech Quiz; supports the Parade Competition Rules Committee actions and queries; contributes technical content and responds to membership queries for *Porsche Panorama* and *e-Brake News*.

As a Chair of a Standing Committee, the Tech Chair is a voting member of the National Board of Directors (BoD).

Procedures:

Responsibilities include, but are not limited to:

- National Administrative
 - Meet with the PCA Executive Council to discuss the status of the team and to share ideas for ways to improve the member experience as it relates to technical information
 - Attend the Winter Staff Assembly, the Annual Summer Membership Meeting and Board of Directors teleconference meetings
 - Submit quarterly committee reports on activities from the preceding quarter
 - Submit an annual budget
- Supervise the National Technical Team, which is divided into model experts and includes the *Porsche Panorama* Technical Editor
 - Answer pertinent technical questions submitted from the membership via the PCA website
 - Contribute regularly to *Panorama* via Tech Q&A and other technical submissions, as well as provide technical articles and model write-ups to *e-Brake News*
 - Present at Tech Tactics events
 - Provide the model specific questions for the Parade Tech Quiz
- Schedule and run the annual meeting of the National Technical Committee during Parade
- Oversee and manage the 3 annual Tech Tactics events (East, West and at Parade)
 - Coordinate event details and Porsche AG/PCNA support with PCNA's Club Liaison
 - Create the schedule/agenda for the event, arranging for the lineup of presenters
 - Coordinate with the host facility for any required equipment
 - Arrange for hotel accommodations for speakers and create a room block for attendees
 - Set up and manage the registration website to include managing the attendees list, coordinating badges for all attendees, developing a t-shirt design and putting together an event goodie bag

- Support the annual Porsche Parade Technical and Historical Quiz run by the Parade Committee
 - Coordinate with the Tech Team to develop the 25 model specific questions
 - Assists in the development of the 50 general questions and 5 tie breaker questions generic for all 9 quizzes
 - Assist Parade Tech Quiz chair as needed
- The Technical Committee Chair is a member of the Parade Competition Rule Committee